

CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Minutes for meeting Wednesday 27th June 2018 at 7.30pm at Caersws Village Hall.

Present: Chair Cllr R Davies, Cllr N Francis, Cllr E Thomas, Cllr A Wallbank, Cllr T P Calvin-Thomas, Cllr B O'Sullivan, Vice-chair Cllr L Gethin, Cllr D Collington.

In attendance: Clerk, S Palmer.

1. **Apologies:** Cllr L George, Cllr P Pemberton, Cllr P Breese, Cllr I Astley
2. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.* None
3. **Confirmation of minutes** of meeting held on 30th May 2018.
Cllr N Francis wished to raise some points in relation to the last meeting, specifically in relation to item 11b: Planning application: **P/2018/0393**. Points raised were as follows:
 - The timings listed in the previous minutes for Cllr P Pemberton are incorrect and wished this to be noted. Clerk will look into correcting this information.
 - Cllr P Pemberton left the meeting and then returned to it. Clerk confirmed that no vote was counted for Cllr P Pemberton when voting took place on the outcome of the discussion for the above planning application as she had not been present for the full discussion of that item of the agenda.
 - Cllr N Francis stated that he believed Cllr T P Calvin-Thomas to have an interest which should have been declared in the above planning application. Clerk confirmed this not to be the case.
 - Cllr N Francis felt that discussion relating to a decision on the said planning application should not have taken place in the presence of the 11 members of public present at the meeting as it could be intimidating for the Cllrs discussing and voting on the issue. Clerk confirmed that as members of the public they have the right to be present for all public parts of a meeting.

Clerk stated that specific rules in reference to public interaction at a meeting should be clarified and agreed by the Council and made clear to the public also. All Cllrs were in agreement.

4. **Projects:**
 - a) **War Memorial Refurbishment:** Clerk confirmed that this is in hand but nothing to report at present.
 - b) **Village Plan:** Clerk presented printouts of other councils' village plans as an example of what other councils have put together. As Cllr P Pemberton was the one who raised this, Cllrs agreed that the item should be on the next agenda for discussion when hopefully Cllr P Pemberton is in attendance.
 - c) **WW1 Commemoration:** Cllrs discussed the option of purchasing a commemorative bench but the decision was made not to go ahead with this. A bonfire will be built instead of a gas beacon in November 2018.
5. **Matters Arising:**
 - a) **Narrow pavement from car park to corner by Spar:** Clerk has chased up the owner of the property next to the pavement but has not yet received a response.
 - b) **Speed through Caersws & Llanwnnog:** It may be possible for the Community Council to instigate the addition of flashing speed signs in vital areas within trouble spots locally. Clerk to find out whether Trunk Rd Agent or PCC might pay for this, would CCC need permission. What costs are involved if CCC have to pay. Clerk to add to the next agenda.
 - c) **NHS Consultation on 'Our Big Change':** Cllrs agreed that emergency services closest to the local areas must be kept as near as possible and not moved further afield. Cllrs agreed to wait for further details in order to collate a detailed response to the consultation.
 - d) **NHS Future Fit Programme Consultation:** Cllrs agreed the same as with the above point. To be added to the next agenda.

- e) **Council Insurance:** Clerk confirmed quotations received for Council insurance which had the required level of cover. Cllrs agreed unanimously to confirm quotation provided by Zurich municipal.
- f) **Local Resident: Entrance to poultry unit in Pontdolgoch:** no response received as yet. Clerk to chase.

6. Correspondence:

- a) **Welsh Government:** National Development Framework Consultation. No action.
- b) **Recreation Association:** Query regarding hedge cutting. Cllrs discussed the query as confirmed that the hedge is not the responsibility of the Community Council. The section of the hedge in question should be queried with those involved with the neighbouring chapel. Clerk to pass response on to Recreation Association.
- c) **TCT:** Thank you letter received, noted.
- d) **Cambrian Mountains Initiative:** Map Project. Details noted.

7. Risk Assessment: Cllr L George (June 2018)

Cllr L George was not present but had passed feedback onto the Clerk prior to the meeting. The hedges need trimming soon and the roadway requires attention which is in hand. Everything else is fine.

Cllr N Francis confirmed that he has planted the tree received through the tree charter and will water it whilst it is becoming established.

Cllr A Wallbank to carry out the next risk assessment in July.

8. Planning Applications

1. Caersws Concerned Residents Group: queries received relating to P/2017/0574

Clerk read through queries received from the above group relating to the above planning application. Cllrs discussed and confirmed the below points:

- Llys Maldwyn was on the LDP as a potential development site and the planning process was started by the land owner for a development. The development never progressed as there were some disputes between the land owner and Powys Planning Dept and the plug was pulled on the project and the site taken off the LDP at a later stage.
- Penyborfa was added to the LDP some time ago. It was noted by the Community Councillors that this was not a good site for a large development due to the flooding issues. The site in question therefore has been on the LDP for some time, prior to the latest LDP.

Clerk to respond to the group with the above points.

9. Finances

1. **Internal Audit:** Clerk confirmed that the Internal Audit has been completed and returned. Clerk raised the below points which will need to be actioned by the Council:
 - Budgeting – more detailed budgeting needed throughout the year.
 - More detailed plans for reserves during precept discussions and during budget reviews.

All Cllrs present were in agreement with the points made by the Clerk and agreed to sign the internal audit off in order to forward on to the External Auditors.

2. Bills for payment:

Sophie Palmer	Clerks salary	£532.33
Sophie Palmer	Clerks expenses (June 18)	£64.94
<i>(Breakdown of expenses: Home working allowance = £6.66, stationery & postage = £21.15, mileage = £37.13 (82.5 miles))</i>		
HM Revenue & Customs	PAYE Tax for Clerk	£0
Hugh Jones	Cleaning at Caersws W/C	£240.00
Tenovus Cancer Care	£137 donation	£125.00
Marie Curie	£137 donation	£125.00
TCT	£137 donation	£200.00
Friendship Hour	£137 donation	£200.00
Cwtch Caersws at School	£137 donation	£200.00
Southern Electric	W/C Electricity (Direct Debit)	£38.48
Water Plus	Water for Cemetery	£12.09
Andrew Evans	Grass Cutting	£264.00

Gwynne Woosnam	Cemetery grass cutting	£2,418.00
Zurich Municipal	Council Insurance (2018/19)	£520.00

3. Revenue Received

W/C revenue	26 Apr – 29 May 18	£350.31
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4. Bank Balances

Community Account	= £20,467.55
Reserve Account	= £18,223.41

10. W/C Report

Clerk confirmed feedback from the cleaner at the toilets that the door into the gents' toilets still isn't always closing properly. Also, there is a loose slab outside the ladies' toilets.

Cllrs discussed having a meeting at the site to discuss maintenance/repair works along with refurbishment works. A tentative date of 20th July at 6pm was discussed. Clerk to confirm nearer the time.

11. Councillors Comments:

Cllr A Wallbank: In response to the query from PCC which the Clerk forwarded to Cllrs, there don't seem to be any bins that are underused in the area. Clerk to feedback to PCC.

Some clarification is needed in terms of declaration of interests when on certain committees which could be frequently discussed at Council meetings. Clerk to look into this and provide clarification.

Cllr L Gethin: There are some very bad potholes towards Cefn Coch on the Trefeglwys Road. Clerk to report to PCC.

Was told that the police did not attend the latest PACT meeting. Clerk to contact police to ask about this.

Cllr B O'Sullivan: should some trades be invited to meet on 20th July at the W/C/ Cllrs agreed that this input might be helpful. Clerk to look into.

Cllr D Collington: cannot attend the SARPA meeting next week. Cllr A Wallbank also cannot attend however it was agreed that this would not be an issue on this occasion.

Cllr E Thomas: The benches need to be repainted. Clerk to get some quotes.

People have been asking about toilets at the station. There is one there but it is not currently useable. Clerk to contact Claire Williams to ask if there is anything that can be done.

Cllr A Wallbank also feels that an automatic lock should be installed on the waiting room door so that it can be used by rail passengers. Clerk to contact Claire Williams about this also.

12. Date of next meeting:

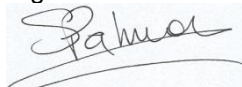
The next meeting will be held on Wednesday 25th July 2018 at 7.30pm at Clatter Community Centre.

Cllr A Wallbank gave his apologies for the meeting in July.

Chair Cllr R Davies said that she may not be able to make it to the next meeting and asked if Vice Chair Cllr L Gethin would take the Chair if this was the case which he agreed to.

Chair Cllr R Davies thanked everyone for attending and closed the meeting at 9.22pm.

Signed:



Sophie Palmer (Clerk & RFO)