

# CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Minutes for Meeting held at **Clatter Community Hall** on **Wednesday 13<sup>th</sup> July 2022** at 7.30pm.

**Present:** Chair Cllr P Breese, Vice Chair Cllr C Woosnam, Cllr A Wallbank, Cllr L George, Cllr M Cheshire, Cllr D Lowe, Cllr C Brooks, Cllr M Price.

**In attendance:** Clerk, Mrs S Palmer

1. **Apologies:** Cllr D Collington, Cllr P Skitt, Cllr C Knapp
2. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.*  
Cllr L George declared an interest in agenda item 10
3. **Public Speaking Session** (15 minutes maximum time allocated)  
No members of the public were present
4. **Minutes** of meeting held on 29<sup>th</sup> June 2022 were agreed and proposed as an accurate record by Cllr L George and seconded by Cllr M Cheshire
5. **Cllr Les George Report:**
  - **TCT** meeting was held last night. One of the items on the agenda was the future of TCT. Jubilee Committee has given TCT some money for a sign showing where the footpaths are in Caersws. TCT requested that CCC take over the care and maintenance of the boards once installed. TCT may not continue and will pass its duties onto the Hall Committee.  
Cllrs present were in agreement for CCC to maintain the information boards. It was also discussed that a committee should be put together to check the state of the information boards, bus shelters and benches.

Cllr D Lowe mentioned that the CCC website is currently very out of date. Clerk to look into pages and items which need reviewing/updating.

- Trailer parked by the school for a long time with a tree growing out of the back of it. Cllr L George was in a meeting at the school today and it has come to light that the land where it is parked is owned by Powys CC. Cllr L George to suggest to the school that they request PCC to make contact with the owner and request for the trailer to be moved. Cllr L George to action.
- **Cemetery Roadway:** Cllr L George has 2 quotations. Cllrs agreed that CCC need to have 3 quotes to make a decision. Cllr M Cheshire proposed that the matter of what is required here should be decided by the cemetery committee. Ideally the roadway should be repaired before the winter.

## 6. Long Term Agenda Items and Projects:

*Please see attached decision matrix for updates on items a to d.*

- a) Pedestrian crossing in centre of Caersws
- b) Caersws bridge
- c) Pavement widening between Premier Shop and car park

Cllr C Brooks commented on the above 3 issues and suggested that these should be considered and looked at as one issue rather than separate individual ones. The volume and nature of traffic has changed greatly over the last few years. There is development in Caersws and neighbouring areas such as Trefeglwys. There are more large vehicles on the road such as large camper vans and more timber lorries. Cllr C Brooks suggested that making the traffic lights permanent may be better than having no traffic lights.

Cllr M Cheshire suggested that CCC make a request to TRA to put together a solution to have the safest solution for Caersws residents here.

Cllr C Brooks raised the Active Travel Plan which has funded projects such as the new footbridge in Newtown. Cllr C Brooks suggested CCC looks into the Active Travel Plan for a solution to the road issues and to look forward in terms of development that has recently taken place and potential for more.

Cllr L George and Clerk to look into the **Active Travel Plan** and report back at the next meeting. Chair Cllr P Breese suggested asking the relevant person from Powys CC to attend a meeting to start half an hour early to have a discussion and find out more information. Clerk to make contact and request this.

- d) **Road markings at Weig Lane crossing:** Clerk has received communication from TRA stating that Network Rail will now ensure that the work required is done but there is no date for completion of this. Clerk to keep chasing for a timescale on these works.
- e) **Manthrig Brook Flooding issues:** Cllrs discussed the response received from Powys CC drainage Officer and confirmed that clearing overhanging trees is not going to resolve the issue. Cllr M Cheshire sent the Clerk pictures recently of the overgrowth within the brook. Clerk to send these pictures on to PCC Officer and NRW contact to show where the issue lies and that the brook itself needs clearing. Clerk to action.
- f) **Powys Decision Matrix for PCC:** The matrix has been updated and will be attached to the meeting minutes. The matrix will also be sent on to the same officers etc as originally to allow them to keep in mind that the long term issues are still unresolved.

- g) Letter to Welsh Gov Minister for Finance and Local Government:** Clerk confirmed that a response is yet to be received. Clerk to chase up.

**7. Place Plan Committee & LDP:**

**Place Plan Committee:** Cllr P Skitt and Cllr D Lowe confirmed that they would be happy to join the committee. The next meeting for the committee has been suggested for some time during the first 2 weeks in August. Clerk to send out the survey which was put together for the new Cllrs and email the committee to confirm a date for a meeting during early August.  
LDP settlement audit was sent to all Cllrs and discussed at last months' meeting

**8. Matters Arising:**

- a) Dog Fouling:** Clerk has confirmed that the dog fouling station has been received and can be attached to the fence at the Village Hall. Clerk to look into getting it installed over the summer.
- b) Signal box at station:** Work on the signal box is scheduled to be completed. Clerk to leave on the agenda until this has been completed.
- c) Street light by Caersws Village Hall:** The outcome of the review has been sent to the Clerk and has suggested a street light can be added on the opposite side of the road to the village hall. Cllrs discussed the proposal and agreed to give their support for the suggested location of the new street light. Clerk to confirm.
- d) Defibrillator:** The defibrillator in Llanwnnog has been reinstalled into the cabinet and the electrics have been checked and confirmed as being in working order.
- e) Maesawelon car parked long term:** Police had previously stated that when they checked the car was not there. Clerk to look into whether it is still there or not and contact Police again if necessary.
- f) New Clerks Laptop:** The Clerk has arranged for her laptop to be taken to PC-Q on Friday 15<sup>th</sup> July and will collect the new laptop when she returns from holiday after 31<sup>st</sup> July. Clerk confirmed that she will be able to pick up emails on her phone in the mean-time.
- g) Council Insurance:** Three quotes confirmed by the Clerk. Cllrs discussed and unanimously agreed to accept the cost for a 3 year agreement with Zurich which provided the cheapest quotation. Clerk to confirm this and ensure the insurance is set up as soon as possible.
- h) Powys LDP Settlement Audit:** Cllrs sent their answers to the survey questions to the Clerk who collated them together. Cllrs agreed that they were happy for the document to be forwarded on. Clerk to action.
- i) Finance & Governance Toolkit:** This is ongoing, Clerk will aim to have a list of items that need attention ready for the August meeting.
- j) Statutory guidance relating to the Local Government and Elections (Wales) Act 2021:** This item is ongoing and there are a couple of items which require attention to be added onto the next meeting agenda.
- k) Caersws Workshops:** Ask PCC if CCC can be kept involved in what the situation of the occupancy is with the workshops. Clerk to action.
- l) Caersws CC logo:** Cllrs looked at the new logo on the example web page and agreed to go ahead. Clerk to contact Satch Norton to confirm.

Cllr A Wallbank asked if the matter of the Glanynant field could be added to the next meeting agenda for further discussion by the Place Plan Committee.

**9. Correspondence:** *All correspondence relating to COVID-19 has been forwarded to Cllrs and shared online where necessary*

- a) Local resident:** REQUEST FOR 50MPH LIMIT ON B4569 sent to Welsh Government: Resident sent CCC his letter to Welsh Government regarding 50mph limit he feels should be imposed on the B4569. Cllrs discussed this and have no objection to the comments made.
- b) Local resident:** Christmas tree lights: Clerk to get costs for new Christmas tree lights and add to the next meeting agenda for August.

**10. Planning:**

- a) Application Reference: 3281704 (CAS-00037-Z8N0M9)** Starting Date: 20th January 2022  
Applicant: Miss A Barrett, 46 Camden Road, London, United Kingdom, , Proposed Development: Construction of an all-new crematorium, including the erection of a crematorium building, change of use of land to provide a green burial site, creation of landscaped grounds to include a garden of remembrance, improved and new access arrangements, car parking area, sewage treatment plant and drainage and all associated works Site Address: Land At Ael Y Bryn, Aberhafesp, Newtown, Powys

Cllrs discussed the above which was discussed recently at a hearing and would like clarification of the protocol for declarations of interest for those taking part in discussions.

***The below application was brought to the attention of the council following the posting of the agenda and will be discussed at the meeting at the discretion of the Chair:***

- b) Application Reference: [22/0767/OUT](#) | [Outline Planning Application \(with access\) for a commercial development comprising of petrol filling station, restaurant with drive-thru facility, hotel and public house | Land South Of Llanidloes Road Newtown Powys SY16 4HZ](#)**

Cllrs discussed the above planning application and feel that it is a logical development which is appropriate for the area and should not have a detrimental effect on Caersws. Cllrs felt that they did not need to forward any comments regarding this application.

Cllr A Wallbank raised a point brought up by a local resident regarding drainage at the back of properties in Llanwnog and that access to the water way is obstructed. Powys CC is looking at this so Cllrs are happy to leave it with them to look into and rectify any issues.

#### 11. Caersws Public Conveniences:

- a) **Lights repair:** This work is yet to be completed.
- b) **New doors / hinges:** Clerk is yet to follow up for quotes on this.
- c) **Beeping of coin boxes:** Clerk will look over the summer into muffling the sound of the beeping
- d) **Leaking toilets and blockages:** There is currently a leak which the Clerk is hoping that a plumber will be able to get out to in the next week. The drains are also blocked again so the Clerk will get someone out again to unblock the drains.

#### 12. Cemeteries:

- a) **Risk Assessments:** Cllr A Wallbank will complete the risk assessment later this month prior to the next meeting.
- b) **LLanwnog Cemetery:**
  - 1) **Gates and roadway repairs:** This was covered during agenda item 5.
- c) **Shiloh, Clatter graveyard:** Clerk has confirmed that she has been in contact with Robert Hanratty regarding the maintenance of the graveyard but is yet to receive a reply. Clerk to chase up for a response.

#### 13. Finances:

##### a) Account balances:

Current Account = £25,289.28

Reserve Account = £41,949.23

##### b) Bills to be paid:

|  |  |                |
|--|--|----------------|
| Sophie Palmer  | Clerks salary (July 22)                          | £799.58 - PAYE |
| Sophie Palmer  | Clerks expenses (July 2022)                      | £34.93         |
| <i>(Breakdown of expenses: Home working allowance = £10.00, stationery &amp; postage = £9.31, mileage = £15.62 (34.7 miles))</i> |  |                |
| Sophie Palmer  | Hours on Place Plan                              | £115.00        |
| Sophie Palmer  | Back pay for salary scale increase (Apr-June 22) | £57.51         |
| HM Revenue & Customs   | PAYE Tax for Clerk (July 2022)                   | £TBC           |
| Hugh Jones   | Cleaning at W/C (June 2022)                      | £192.00        |
| Andrew Evans   | Grass cutting (Caersws & Clatter) June           | £456.00        |
| Sophie Palmer  | Clerks Expenses (May 2022)                       | £46.64         |
| <i>(cheque was not accepted previously so needed to be redrawn)</i>  |  |                |
| Caersws Recreation Association   | Donation towards all weather area                | £5,000.00      |

The Clerk confirmed that due to her having no internet at home or at the meeting venue she has not been able to use the HMRC software to calculate this months PAYE. This will therefore be calculated prior to the next meeting and any PAYE due for July will be removed from the Clerks August salary.

Cllrs discussed the bills to be paid which were agreed and proposed for payment by Cllr C Woosnam and seconded by Cllr M Cheshire.

#### 14. Councillor Comments:

**Cllr P Breese:** signage for road closure is still at the junction for Bwlchgarreg. Cllr C Brooks suggested that the responsible company's details should be on the back of the signage in order to contact them and request removal.

**Cllr L George:** congratulated Chair Cllr P Breese for keeping the meeting flowing well. Many important issues were discussed.

**Cllr D Lowe:** Thanked Cllr C Brooks for raising the matter of the Active Travel Plan as it sounds like a very good idea to look into.

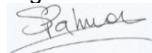
**Cllr C Brooks:** Wanted to mention that when people speak about health and wellbeing often the first thoughts are of local medical facilities etc but health and wellbeing should be thought of together and include mental health and general wellbeing issues.

#### 15. Date of next meeting:

The next meeting will be held on Wednesday 24<sup>th</sup> August 2022 at 7.30pm at Clatter Community Centre.

Chair Cllr P Breese thanked everyone for attending and closed the meeting at 9.25pm.

Signed:



Sophie Palmer (Clerk & RFO)