

CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Agenda for meeting Wednesday 27th September 2023 at **Clatter Community Centre** at 7.30pm

Present: Chair Cllr C Woosnam, Vice Chair Cllr D Lowe, Cllr P Skitt, Cllr C Knapp, Cllr P Breese

In attendance: Clerk, Mrs S Palmer

1. **Apologies:** Cllr M Cheshire, Cllr C Brooks, Cllr L George, Cllr A Wallbank, Cllr S Sargent, Cllr C Knapp
2. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.*
Cllr P Breese declared an interest in agenda item 11a
Cllr P Skitt declared an interest in agenda item 9b
3. **Public Speaking Session** (15 minutes maximum time allocated)
No one present wishing to speak
4. **Minutes** of meeting held on 30th August 2023 were agreed and proposed as an accurate record by Cllr P Skitt and seconded by Cllr P Breese.
5. **Councillor Co-option:** There are now 2 vacancies on the council. Clerk has received an email from someone interested in co-opting. The email was received yesterday so not enough time to be considered at this meeting but can be considered at the October meeting and the applicant will be invited to attend the meeting if they wish.
6. **Long Term Agenda Items and Projects:**
 - a) **Pedestrian crossing in centre of Caersws:** No information or updates on this
 - b) **Caersws bridge & roundabout scheme:** No information or updates on this
 - c) **Pavement widening between Premier Shop and car park:** Clerk has received an email from the current owner who would like to ask Cllrs to confirm if they think the land left next to the new fence line is enough to widen the pavement and that she is willing to sell the land to CCC. Cllrs are happy with the extra space. Clerk to contact solicitor about costs for the legalities of transfer of land and also contact TRA regarding the process of passing ownership of the land onto the Welsh Government once the work has been completed.
 - d) **Road markings at Weig Lane crossing:** No information or updates on this
 - e) **Manthrig Brook Flooding issues:** No information or updates on this
7. **Place Plan Committee:** No information received on either of the below received for some time.
 - a) LDP
 - b) Active Travel Plan
8. **Matters Arising:**
 - a) **Maesawelon car parked long term:** No update on this matter. Clerk to chase up contact details from Cllr L George.
 - b) **New Bank Account:** Clerk is waiting for some signed paperwork to be returned to her and then will be able to send all paperwork to Unity Trust to finalise the new account.
 - c) **Website:** Clerk and Cllr C Brooks have been in contact and hope to meet with Ontrac next week to push ahead progress on the new website.
 - d) **Lighting at Caersws Bus Stop (opposite Buck Inn):** The light seemed too dim still last month following the meeting at Caersws. Clerk to report this to Street Lighting, PCC.
 - e) **Bench for the Kings Coronation:** Clerk confirmed that she is waiting for confirmation of where the bench is to be positioned from the Recreation Association.
 - f) **Request for pavement in Pontdolgoch:** Clerk has emailed TRA regarding the request for a pavement and site meeting with Cllr L George to confirm the location following the last meeting.
 - g) **Annual Report:** Cllrs have been sent the Annual Report and confirm they are happy for it to be published. Clerk to publish on the website.
9. **Correspondence:** *All correspondence relating to COVID-19 has been forwarded to Cllrs and shared online where necessary*
 - a) **Cllr D Collington:** Stepping down from the Council. Unfortunately, Cllr D Collington has decided that he needs to resign from the Council. Cllrs agreed it was a shame not to have his contribution any longer and wish him well. Clerk to thank him for his service to the local community for the last 7 years.
 - b) **Hywel Dda:** New hospital site consultation. Information noted, no action.
 - c) **Bute Energy:** Consultation on Llyn Lort Energy Park proposals. Information noted, no action.
 - d) **Boundary Commission for Wales:** Questionnaire regarding the latest consultation on boundary changes. Cllrs present who were on the council during this consultation and are happy for Clerk to respond to the questionnaire reporting no comments or problems with the consultation process.
 - e) **GreenGen Vyrnwy Frankton:** Consultation on new overhead lines and substation. Information noted, no action.

10. S137 Donation Requests: CCC is expecting to receive one or two requests for funding which should be sent to the Clerk by 30th September in order to be considered at the October meeting.

11. Planning:

- a) **Application Reference: 23/0897/FUL** Grid Reference: E:301062 N: 296588 Proposal: Installation of steel container housing biomass boiler and associated flue Site Address: Lluast, Llanwnog, Caersws, Powys SY17 5NE
As Cllr P Breese declared an interest in this item, the Council was not quorate and was therefore unable to comment on the above application.

12. Caersws Public Conveniences:

- a) **Doors:** The works to replace the outside doors will start on Monday 2nd October.

Clerk received an email today from the cleaner who is going to be away during part of October. Cllrs were in agreement to contact R Sheppard again to ask if he is able to cover the dates required.

13. Cemeteries:

- a) **Risk Assessments:** The risk assessment has not yet been done for this month as it was Cllr D Collington's turn to cover it on the rota. Clerk to ask Cllr L George whether he is able to do it at some point soon. Clerk to add the matter of the Cemetery Committee to the next agenda in order to add another Cllr to the Committee if possible.
- b) **Shiloh Clatter Graveyard:** Clerk is still chasing whether the process has been started by the solicitor to transfer ownership of the graveyard from the Trustees to CCC.
Clerk has received communication from G Woosnam stating that he will not be continuing with the grass cutting of the cemetery next year. Clerk will gather some quotations from others who may be willing to take the work on.

14. Finances:

a) **Account balances:**

Current account = £29,878.83

Reserve account = £42,175.60

- b) **Precept meeting date:** As previously discussed CCC will hold a separate precept meeting in order to discuss and set the precept only. Date of Wednesday 8th November was suggested and agreed. Clerk to distribute to Cllrs.

c) **Bills to be paid:**

Sophie Palmer	Clerks salary (September 23) & backpay	£1,006.70 (net)	
Sophie Palmer	Clerks Expenses (September 23)	£38.62	
HM Revenue & Customs	PAYE Tax for Clerk (September 23)	£142.27	
Hugh Jones	WC Cleaning	£192.00	
EOM	WC retainer (September 23)	£50.00 (net)	[£60 total]
Border Janitorial	WC supplies	£98.30 (net)	[£117.96]
Evans Windows	Clatter Windows	£3,411.67 (net)	[£4,094.00]
CP & MA Breese	Defib pads replacement x 2	£110.00 (net)	[£132.00]
Second Life Products Wales	Recycled plastic benches x 2	£551.00 (net)	[£661.20]

Direct Debits:

Southern Electric	Caersws WC Electricity (September 2023)	£80.37
PC-Q Solutions	Laptop security, maintenance, virus protection, Office 365	£29.31
Hafren Dyfrdwy	WC Water (6 months)	£414.54
Hafren Dyfrdwy	Cemetery Water (6 months)	£23.86

d) **Income received:**

M Jones & Son	Burial	£236.25
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e) **Reserves breakdown**

RESERVES HELD	
PURPOSE	AMOUNT
Public Convenience	£18,920.00
Unforeseen Maintenance costs for Cemetery	£8,000.00
Precepted amount for new website	£2,500.00
Training costs	£512.00
Precepted amount for village halls	£10,000.00
Reserves for any extra costs unplanned at the time of precept	£8,000.00
Cllr Remuneration	£1,800.00

Care Costs in case required/requested from Cllrs	£4,500.00
TOTAL RESERVES HELD	£54,232.00

15. Councillor Comments:

Cllr S Sargent: Clerk passed on an email received from Cllr S Sargent stating that the Llyn Mawr reserve may close due to misuse by some visitors who have been leaving hot, used barbeques, dog mess and broken glass, leading to a loss of livestock of the landowner. The Stile is still broken which is a hazard. Cllr S Sargent will continue to report these issues.

Cllr S Sargent: Clerk also confirmed that Cllr S Sargent reported that Clatter Community Centre are looking into WiFi for the centre.

Cllr Lowe: Confirmed that he will be attending the AGM of the Wildlife Trust and will raise the issues with Llyn Mawr at the meeting and report back to the Council.

Cllr C Woosnam: Confirmed that Caersws Primary School are doing well and have risen to 72 pupils which has brought them back to having 3 classes from 2 which is very positive.

Cllr P Breese: Confirmed that the post box which was sited flush with the hedge opposite the entrance to Clatter Community Centre has still not been returned. It has been missing for some time. Residents have contacted the Royal Mail. Clerk to contact Royal Mail as well to try and get it reinstated or a replacement put in.

16. Date of next meeting: The next meeting will be held on Wednesday 25th October 2023 at 7.30pm at Caersws Village Hall.

Chair Cllr C Woosnam thanked everyone for attending and closed the meeting at 8.26pm.

Signed:



Sophie Palmer (Clerk & RFO)