

## CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

Minutes for Meeting Wednesday 19<sup>th</sup> June 2024 at **Caersws Community Centre** at 7.30pm

**Present:** Chair Cllr C Woosnam, Vice Chair Cllr D Lowe, Cllr C Knapp, Cllr C Brooks, Cllr M Cheshire, Cllr P Skitt, Cllr A Wallbank, Cllr L George, Cllr M Carroll

1. **Apologies:** Cllr S Sargent
2. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.*  
Cllr P Skitt – Air Ambulance
3. **Public Speaking Session** (15 minutes maximum time allocated)  
No one in attendance
4. **Minutes** of meeting held on 22<sup>nd</sup> May 2024 were proposed as an accurate record. Proposed PS, seconded MC
5. **Priority Projects:**
  - a) **Caersws Footbridge:** Awaiting update from Russell George. CW to chase
  - b) **Caersws Train Station Parking :** Discussions have been started with the owner of the land adjacent to the carpark. PS will continue to liaise. There is further land available opposite the train station but this is unsuitable. DL suggested asking Powys CC for loan of the nearby field, this is the site of the Roman Fort, however special paving could be laid to allow growth and protect the site. Noted it is good for the environment to use public transport and therefore adequate parking needs to be provided. CB suggested a brief is drawn up making the case for use as a carpark and with the logic and justification behind this proposal. LG will initially speak to the landowner and Russell George. Planning would be required for this change of use, and it may be necessary to approach Network Rail for funding. In the meantime, DL will conduct a survey of carpark use. Some information may already be available on Network Rail's CCTV.
6. **Long Term Agenda Items and Projects:**
  - a) **Caersws bridge:** No updates to report. Awaiting response
  - b) **Roundabout scheme:** No updates to report
  - c) **Pavement widening on corner of Premier Shop:** This now needs resurfacing. Clerk to chase
  - d) **Road markings at Weig Lane crossing:** White lines to say no overtaking. No updates to report
  - e) **Manthrig Brook Flooding issues:** CB has written a brief and approached two companies, one of whom is providing a quote. The second company suggested contacting the National Flood Forum, who assist flood victims. They will help to form a Flood Action Group and will work with the group to alleviate flooding. They have had a lot of success and work with the Environment Agency. The Severn Valley Water Management consultation is closed, and the Brook should be embodied within this. CB will attend a Teams meeting with the NFF. CW congratulated CB on the good progress so far and asked him to continue with this.
7. **Place Plan Committee** No new information or updates on either of the below items
  - a) LDP
  - b) Active Travel Plan
8. **Matters Arising:**
  - a) Website – Ongoing project managed by CB
  - b) Request for pavement in Pontdolgoch – No update
  - c) Information boards – Waiting for new website to be online
  - d) Ownership of War Memorial – Church of Wales are willing to pay for both sides
  - e) Defibrillator – Pontdolgoch – PS reported this has been fitted and some training may be needed
  - f) Removal of bus shelters – Update from Peter awaiting information
  - g) External items e.g. benches to be discussed
  - h) CCC Logo – Action following new website
  - i) Trailer near Caersws School – LG instructed staff to remove
  - j) Council Insurance renewal – Agreed to stay with Zurich
  - k) CB raised the concern of poor train service from Caersws
  - l) AW updated the CC regarding the provision of WiFi at Clatter Community Centre – unfortunately bandwidth is at full capacity and the cost is prohibitive. The CC previously gave a grant for this and have an expectation that the money will be used to provide WiFi, especially in light of the fact that we need to provide online access for CC meetings.

## 9. Correspondence:

- a) One Voice Wales: Innovative Practice Conference
- b) Transport for Wales – Survey results
- c) Fire service – Bypass Fire This is believed to have been caused by disposable vapes which had not been correctly disposed of. Several disposable vapes were found within the lorry's contents, which seemed to have been crushed and damaged, which would have sparked and ignited the rest of the rubbish within the lorry
- d) Scribe: quotation £299 + VAT and £42/month. - Approved
- e) One Voice Wales : Tidy Wales Awards
- f) Email requesting Allotment – LG to contact

## 10. S137 Donation Requests *any funding applications received will be sent to Cllrs to consider at the September meeting.*

One applicant's email was not received and grant applications from May may have to be revisited. CW to follow up.

## 11. Planning:

**Application Reference: 24/0827/FUL** Grid Reference: E:303774 N: 292817 Proposal: Demolition of existing extensions and erection of a new single storey extension. Change of use from agricultural to domestic curtilage and installation of a mobile annex and orchard. Demolition of metal outbuilding and erection of new outbuilding and access drive Site Address: Ty Gwyn, Ty Gwyn Road, Caersws, Powys SY17 5JH - Approved

**Application Reference: 24/0862/VAR** Grid Reference: E:300541 N: 294005 Proposal: Application to discharge Section 106 legal agreement relating to planning permission M2004/0688 (occupancy restriction) Site Address: Ystrad Meillion, Pontdolgoch, Caersws, Powys SY17 5NJ – Cllrs remained Neutral on this application

## 12. Caersws Public Conveniences:

- a) PAVO Grant – DL explained we don't qualify for this as we don't have ownership details
- b) Maintenance – Further minor issues resolved by EOM

## 13. Cemeteries:

- a) **Risk Assessments:** Risk assessments provided and reviewed
- b) **Shiloh Clatter Graveyard:** Only part of the grass has been cut, clerk to chase
- c) **Llanwnnog sunken graves:** 1 quote received for the grave levelling. CW to chase second quote and arrange a meeting. AW to email number of sunken graves
- d) **Llanwnnog cemetery mapping:** Ongoing project
- e) CB has instructed Matt Jones to provide the mapping
- f) Clerk to confirm which suppliers are providing which grass cutting services

## 14. Finances:

**NatWest: Current account** = £14,796.92 minus outstanding cheques £12,507.62 = £2,289.20

**Reserve account** = £42,699.86

**Unity Trust: Current account** = £16,554.53 plus £10,000 awaiting clearance

**Savings account** = £0

### Bills to be paid:

Jennifer Turner Clerks salary (June) £966.51  
Jennifer Turner Clerks Expenses (June) £26  
HM Revenue & Customs PAYE Tax for Clerk (June) £259.21  
Hugh Jones WC Cleaning (April/May) £96.00  
EOM WC retainer (May) £60.00  
SLCC Conference (Replace payment May) £72.00  
Andrew Evans Grass cutting Caersws and Clatter £511.20  
Rhys Shepherd WC Cleaning £135.00  
Scribe £409.20

### Direct Debits:

PC-Q Solutions Laptop security, maintenance, virus protection,  
Office 365 £29.31

### Income received: None

Scribe will in future be used for invoicing and financial control for burials

Payments approved proposed by PS, seconded by DL

**a) Reserves breakdown**

<b>RESERVES HELD</b>	
<b>PURPOSE</b>	<b>AMOUNT</b>
Public Convenience	£14,559.39
Unforeseen Maintenance costs for Cemetery	£8,000.00
Precepted amount for new website	£2,500.00
Training costs	£512.00
Precepted amount for village halls	£10,000.00
Reserves for any extra costs unplanned at the time of precept	£8,000.00
CLlr Remuneration	£1,592.00
Care Costs in case required/requested from Cllrs	£4,500.00
<b>TOTAL RESERVES HELD</b>	<b>£54,232.00</b>

- b) Internal auditor:** AW proposed to use MG as internal auditor, seconded by CW
- c) End of year account internal audit**
- d)** More signatories are required for the bank to make payments easier. PS to be added. In the meantime Councillors agreed PB to continue to authorise if willing. PS proposed and AW seconded

**15. Councillor Comments:**

LG – Paul Calvin Thomas has recently passed away. Council to send condolence card  
LR – Cemetery Flooding. LG to report and feedback  
DL – Cemetery Regulations to be reviewed at next meeting, with special attention paid to memorial items.  
Clerk to add to next agenda and find relevant paperwork  
AW – Road edges falling away, this is now done. Clerk to send thanks to Aled  
AW – Clerk to distribute staff contract for review at next meeting  
MC – Panels at the Train Station have fallen into disrepair, and it is felt the school should be encouraged to provide more. MC to continue with this and arrange repairs  
CW – Co-option. Invite AV to join the CC at next meeting under co-option rules  
CW – School now has over 80 pupils and is going really well. After school clubs are very successful  
CW – Football Club FAW coaching took place recently and brought approximately 22 people into the local area to stay

**16. Date of next meeting:** Wednesday 24<sup>th</sup> July 2024 at 7.30pm at Caersws

Chair Cllr C Woosnam thanked everyone for attending and closed the meeting at 9.31pm.