

CYNGOR CYMUNED CAERSWS COMMUNITY COUNCIL

DRAFT Minutes for Meeting Wednesday 22nd April 2026 at **Clatter Village Hall** at 7pm

Present: Vice Chair Cllr M Carroll, Chair Cllr D Lowe, Cty Cllr Les George, Cllr C Houghton, Cllr M Cheshire, Cllr A Wallbank, Cllr P Skitt, Cllr C Woosnam

Apologies – Cllr A Vaughan

1. **Declaration of interests of any items on the agenda** *Declarations of interest, whether likely to benefit or disadvantage, should be disclosed prior to commencement of discussion of any items for discussion.*
2. **Public Speaking Session** (15 minutes maximum time allocated)
Caersws Village Hall representative relayed information regarding their grant request
3. **Public engagement**
 - a) **Provision of bus shelter at Llanwnog** – Agreed to send email written by CH, requesting bus shelter
 - b) **Road Safety through village** – Traffic regulations mean a pelican crossing cannot be installed for several reasons on A470, however it is noted there is a pelican crossing on A470 in Llanrwst. CH to draft request, Clerk to send.
 - c) **Speeding A489** – Discussed. Letter to Police and TRA, copying to Go Safe. CH to draft, Clerk to send.
 - d) **Move 20mph sign** to other side of bridge, been replaced by 30mph sign – Clerk to respond, discussed, awaiting information
4. **Minutes** of meeting held on 18th March 2026 were proposed as an accurate record. Proposed MC, seconded PS
5. **Priority Projects:**
 - a. **Caersws Footbridge:** It is understood Powys CC sent an engineer to review footbridge plans. MOP reported surveyors decided footbridge would need to be 30 metres away from road bridge. MCC will ask MOP for further information. MC had a conversation with Jake Berriman which was positive and no further information has been received. CH has drafted website/Facebook post regarding Safety in Caersws Village. Clerk to write asking for update.
 - b. **Travel Hub :** LG received email from Jake Berriman, asking Planning officer to contact Network Rail regarding parking opposite station. CCC asked for CAT, email response to LG saying PCC don't have funds. Clerk to email for third time.
6. **Long Term Agenda Items and Projects:**
7. **Matters Arising:**
 - a) **Ownership of War Memorial** – queries from Estate Management and Transactions Manager at Church in Wales. Awaiting answers from Rev Gwalchmai and Leyland to respond. MC to chase.
 - b) **Website and Facebook Posts** – Update given regarding posts. Future posts Safety, Cemetery and Manthrig. CCC thank CH for providing posts. Dates of meetings to be added to Facebook,
 - c) **Co-Option and resignation Cllr C Knapp**– No applicants at present. CCC to send letter of thanks and gift. DL to draft. CH and Clerk to create poster to attract new Cllrs.
 - d) **Football Field Access** – Resolved. Remove from agenda.
 - e) **Annual Parish Meeting 13th June 10-12** – Showcase Community Council and other volunteers. Drop in sessions. Cllrs to be pro-active in approaching people Cllrs happy with concept. Committee – DL, CH, Clerk. Website posts, Budget information, what the CCC does. Budget £1,000
 - f) **Battery Collection Point** – CH will update
 - g) **Recycling and Gritting** – Recycling appears to be resolved, no response regarding gritting. Thank you to LG for assistance in resolving refuse collection issues in Pontdolgoch.
 - h) **Roman Historical Site Signage** – CH to provide QR codes. Add to pictures and sculptures at station. Artwork to go to Caersws CC website and Sculptures to Mid Wales Arts.
 - i) **Pontdolgoch Bridge Safety Concerns** – Email received from Adam at PCC (TRA) to say request submitted to WAG for signage. LG would like bridge to be higher. Clerk to check for updates.
8. **S137 Grant Requests** *any funding applications received will be sent to Cllrs to consider at the October meeting.*
Caersws Village Hall – Built 1902 and used every day of the week. Have recently carried out some refurbishment and energy efficiency improvements following receipt of a grant. Are requesting a grant of £700 to cover further costs of the floor refurbishment and lock repairs. RESOLVED to make a donation of £700 under section 137. Proposed PS, Seconded MC

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9. Planning:

None.

Any updates regarding Pen Y Borfa – Refusal of SuDS as failed on six requirements. Well done to Flood Action Group for their part in facilitating requesting SuDS.

Request that further planning applications –response comments to include inclusivity of bat boxes and swift bricks on new builds

10. Caersws Public Conveniences:

- a) **Refurbishment and Maintenance** – One quote received for roof, unable to obtain further quotes – RESOLVED to accept this quote. CH to action. Meeting DL, Clerk and Rhys to discuss decorating. Review of disabled facilities with resident, EOM providing quote for new Disabled Toilet door. Shelf to be added and sign to disabled toilets. Also to add No Parking sign at front of toilets.
- b) **Drains**- Blockages always report to Metrorod or Hafren Dyfry to unblock. Employee not to unblock. Send email drafted by CH regarding drains.
- c) **Open/Close 6th June** – Leave open
- d) **Email received regarding parking outside toilets** – Could add signs to request users don't park in front of toilets blocking residents access. DL to purchase.

11. Cemeteries:

- a) **Risk Assessments:** April LG. Shiloh Wall reported to Powys CC. AW will advise Shiloh Association to shut down Charity Commission. .
- b) **Llanwnog Cemetery** : Mapping underway. Ok to have slightly different headstone size for cremation. Add sign to say Grave Cleaning must be notified to Clerk.

12. Finances:

- a) **Account balances and reconciliation**
 - Unity Current £2,089.45
 - Unity Reserve £79,122.45
 - Natwest Current £534.10
 - Natwest Reserve £12.34 (transferred to current)
- b) **Bills to be paid**
 - JF Morgan £504.00
 - Scribe £28.80
 - OVW £42.00
 - EOM £60.00
 - Caersws VH £150.00
 - Andrew Evans £330.60 and £1,322.40
 - Clerk £35 Flowers for presentation
 - David Lowe £80.43 Gift for presentation
 - Clerk WfH £26.00
 - Clerk £1,060 (Benches)
 - Clerk £813.87
 - Rhys £377.03
 - HMRC £395.77
 - Flowers £35.00 (for presentation)
 - David Lowe £80.43 (Gift for presentation)
 - ICO £47.00 DD
 - SSE £139.06 DD
 - PCQ £29.31 DD
 - Scribe £42.00 DD
 - Caersws VH – To pay for room hire, storage and hire 13th June as soon as bill is received.
- c) **Income received**
 - Donation Llanwnog cemetery £100.00 (Gladys Hugh)
 - Unity Interest £185.61
 - Natwest Interest £164.94
 - Natwest Burials £2,862.00
 - Natwest Complaints £250.00
- d) **Update on Natwest** – online access granted and address change in progress
- e) **Standing Orders** – set up for 15th month to pay salaries and HMRC

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- f) PS proposed room hire is paid in advance to VH, seconded MC. AW will discuss with Clatter VH to maintain fairness.

13. HR – Annual Staff Reviews – Planned April 2026 to arrange date. Clerk has advised Rhys

14. Current issues raised

- a) Project Planning for Future - Discussed
- b) Any Correspondence to be sent – RESOLVED as above
- c) Online Access to meetings – CH related information regarding access to meetings and cost. RESOLVED to purchase. CH
- d) PAVO Grant application report – Application for Bat Boxes and Swift Boxes
- e) Poverty Grant Application report - Clerk to complete

15. Councillors Comments and Items for next agenda (not for discussion at this time)

Clerk - Civility and Respect Pledge
AW – River testing kits available. (For information)
AW – Noticeboard in Pontdolgoch
MCC – Access to river
LG – Apologies for Annual Meeting
MCC – Apologies for Annual Meeting
MC – Apologies for Annual Meeting
PS – Electrical car charging point attached to public conveniences

Date of next meeting: The next meeting will be held on Wednesday 20th May 2026 at 6.30pm at Caersws Village Hall. Annual Meeting Followed by Ordinary Meeting

Meeting Closed at 21.15

Reserves breakdown

RESERVES HELD	
PURPOSE	AMOUNT
Public Convenience	£14,559.39
Unforeseen Maintenance costs for Cemetery (awaiting VAT refund)	-£160.00
Precepted amount for new website	£2,500.00
Training costs	£512.00
Precepted amount for village halls	£6,231.00
Reserves for any extra costs unplanned at the time of precept/Donations (Awaiting VAT Refund)	-£1,841.83
Cllr Remuneration	£1,592.00
Care Costs in case required/requested from Cllrs	£4,500.00
TOTAL RESERVES HELD (update to include precept 2025-26)	£27,892.56